

## ANNOUNCEMENT ON CONVENING THE ORDINARY GENERAL MEETING OF ELEKTROTIM S.A.

### I. Date, time and place of the general meeting and the detailed agenda, in accordance with Art. 402<sup>2</sup> point 1 of the Commercial Companies Code

The Management Board of ELEKTROTIM S.A. with its registered office in Wrocław at ul. Stargardzka 8, entered into the Register of Entrepreneurs of the National Court Register under KRS number: 0000035081 by the District Court for Wrocław-Fabryczna, VI Commercial Division of the National Court Register (hereinafter: the Company), acting pursuant to Art. 399 § 1, art. 4021 § 1 and 2, in connection with art. 395 § 1, § 2 and § 21 of the Code of Commercial Companies and § 23 sec. 2 and § 24 of the Articles of Association of ELEKTROTIM S.A., convenes the Ordinary General Meeting of ELEKTROTIM S.A. on June 20, 2023, at 10:00 a.m. at the Company's registered office in Wrocław at ul. Stargardzka 8.

The proposed agenda:

1. Opening of the Ordinary General Meeting of ELEKTROTIM S.A.
2. Election of the Chairman of the Ordinary General Meeting of ELEKTROTIM S.A.
3. Confirmation of the correctness of convening the Ordinary General Meeting of ELEKTROTIM S.A. and its ability to adopt resolutions.
4. Election of the Returning Committee.
5. Adoption of the agenda.
6. Consideration of the Management Board's Report on the activities of ELEKTROTIM S.A. and the Capital Group for 2022.
7. Consideration of the Company's financial statements for 2022.
8. Consideration of the consolidated financial statements of the Capital Group for 2022.
9. Consideration of the Supervisory Board's report on activities in 2022.
10. Adoption of a resolution on the approval of the Management Board's Report on the activities of ELEKTROTIM S.A. and the Capital Group for 2022.
11. Adopting a resolution on approving the Company's financial statements for 2022.
12. Adoption of a resolution on approving the consolidated financial statements of the Capital Group for 2022.
13. Adopting a resolution on approving the Report of the Supervisory Board on its activities in 2022.
14. Adoption of a resolution on the distribution of profit for 2022.
15. Adoption of a resolution on the payment of dividend for 2022.
16. Adoption of a resolution on granting discharge to the President of the Management Board of the Company, Mr. Ariusz Bober, for the performance of his duties in 2022, in the period from January 1, 2022. until December 13, 2022.
17. Adoption of a resolution on granting discharge to Mr. Artur Więznowski on the performance of his duties in 2022 as a: a. Member of the Management Board - from January 1, 2022. until December 13, 2022; b. President of the Management Board - from December 14, 2022. until December 31, 2022.
18. Adoption of a resolution on granting discharge to Mr. Dariusz Kozikowski, Member of the Management Board of the Company, on the performance of his duties in 2022.
19. Adoption of a resolution on granting discharge to Krzysztof Wójcikowski, Member of the Management Board of the Company, for the performance of his duties in 2022, in the period from December 14, 2022. until December 31, 2022.
20. Adopting a resolution on granting discharge to the Chairman of the Supervisory Board, Mr. Maciej Posadza, for the performance of his duties in 2022.
21. Adoption of a resolution on granting discharge to Mr. Jan Walulik, Member of the Supervisory Board, for the performance of his duties in 2022.

22. Adoption of a resolution on granting discharge to Krzysztof Kaczmarczyk, Member of the Supervisory Board of the Company, for the performance of his duties in 2022.
23. Adoption of a resolution on granting discharge to Mr. Marek Gabryjelski, Member of the Supervisory Board of the Company, for the performance of his duties in 2022.
24. Adoption of a resolution on granting discharge to the Member of the Supervisory Board of the Company, Mr. Lesław Kula, for the performance of his duties in 2022.
25. Adoption of a resolution on the expiry of the mandate of the Chairman of the Supervisory Board of the Company, Mr. Maciej Posadza.
26. Adopting a resolution on determining the length of the term of office for the newly appointed Chairman of the Supervisory Board of ELEKTROTIM S.A.
27. Adoption of a resolution on the appointment of the Chairman of the Supervisory Board of ELEKTROTIM S.A.
28. Adopting a resolution on determining the remuneration for the Chairman and Members of the Supervisory Board of ELEKTROTIM S.A.
29. Adoption of a resolution expressing an opinion on the „Report on remuneration of Members of the Management Board and Members of the Supervisory Board of ELEKTROTIM S.A. for 2022”.
30. Closing of the Ordinary General Meeting.

## II. Description of procedures regarding participation in the general meeting and exercising voting rights, pursuant to Art. 402<sup>2</sup> point 2 of the Commercial Companies Code

Based on Article. 402<sup>2</sup> of the Commercial Companies Code, the Company provides information on participation in the Company's Ordinary General Meeting:

- a) A shareholder or shareholders representing at least 1/20 of the share capital has the right to request that certain matters be included in the agenda of the Company's Ordinary General Meeting. The request should be submitted to the Management Board of the Company no later than 21 days before the date of the Ordinary General Meeting. The request should include a justification or a draft resolution regarding the proposed agenda item. The request may be submitted in writing at the Company's registered office at ul. Stargardzka 8, 54-156 Wrocław or in electronic form and sent to the following e-mail address of the Company: [sekretariat@elektrotim.pl](mailto:sekretariat@elektrotim.pl).

The shareholder/shareholders should prove that they hold the appropriate number of shares as at the date of submitting the request, attaching to the request a personal certificate of the right to participate in the Company's Ordinary General Meeting or another document equivalent to the certificate, and in the case of shareholders being legal persons or organizational units without legal personality to whom the act grants legal capacity, also confirm the right to act on behalf of this entity by attaching a current excerpt from the relevant register.

In the case of shareholders submitting a request using electronic means of communication, the documents should be sent in PDF format.

- b) A shareholder or shareholders of the Company representing at least 1/20 of the share capital may, prior to the date of the Ordinary General Meeting, submit in writing at the Company's registered office at ul. Stargardzka 8, 54-156 Wrocław or by means of electronic communication (in the manner and to the Company's e-mail address provided in point a) above) draft resolutions regarding matters included in the agenda of the Ordinary General Meeting or matters to be introduced to the agenda session.

As in point a) above, the shareholder/shareholders should prove that they hold the appropriate number of shares as at the date of submitting the request, attaching to the request a personal certificate of the right to participate in the Company's Ordinary General Meeting or another document equivalent to the certificate, and in the case of shareholders being legal persons or organizational units without legal personality to whom the act grants legal capacity, also confirm the right to act on behalf of this entity by attaching a current excerpt from the relevant register. In the case of shareholders submitting a request using electronic means of communication, the documents should be sent in PDF format.

- c) Each of the shareholders entitled to participate in the General Meeting may, during the General Meeting, submit draft resolutions concerning matters included in the agenda during the General Meeting. A draft of a replacement resolution concerning a given matter included in the agenda should be submitted to the Chairman of the General Meeting at the latest now of reading the draft resolution.
- d) A shareholder may participate in the Ordinary General Meeting and exercise the right to vote in person or by proxy. The Company informs that the template of the form allowing the exercise of voting rights by a proxy containing the data specified in Art. 402<sup>3</sup> Commercial Companies Code was posted on the [www.elektrotim.pl](http://www.elektrotim.pl) website, in the General Meeting tab. The Company does not impose the obligation to grant the power of attorney on the above form.

Power of attorney to vote by proxy should be granted in writing or in electronic form. Granting a power of attorney in electronic form does not require a secure electronic signature verified by means of a valid qualified certificate. A power of attorney granted in a language other than Polish should be translated into Polish.

If the power of attorney is granted in an electronic form, the Shareholder and the principal should notify the Company thereof. The notification should be submitted to the Company within the time limit enabling identification of the principal and its proxy, but not later than on the day preceding the day for which the General Meeting was convened, by 3:00 p.m. The notification may be in writing or in electronic form. Notification in writing should be sent to the Company's address, ul. Stargardzka 8, 54-156 Wrocław. The notification in electronic form is sent to the following address: [sekretariat@elektrotim.pl](mailto:sekretariat@elektrotim.pl)

The notification should include:

1. Name and surname or name (business name) of the Shareholder-principal and names and surnames of persons authorized to grant the power of attorney on its behalf,
2. Type and identification number of the identity document, as well as the principal's PESEL (Personal ID) number (in the case of natural persons) or the KRS (National Court Register number) or other relevant register number (in the case of shareholders who are legal persons or organizational units without legal personality to whom the act grants legal capacity) and place of residence (registered office) of the principal,
3. Name and surname or name (business name) of the proxy, type and identification number of the identity document, as well as the PESEL number of the proxy (in the case of natural persons) or KRS number (or other relevant register number (in the case of shareholders who are legal persons or organizational units without personality legal capacity to which the act grants legal capacity), place of residence (registered office) and a copy of the above-mentioned documents sent in electronic form,
4. Telephone number or e-mail address that enable constant contact with the principal,
5. Telephone number or e-mail address that enable the proxy to be verified,
6. Date of granting the power of attorney,
7. Indication of the General Meeting in connection with which the power of attorney is granted,

8. The scope of the power of attorney, including any limitations of powers of attorney and indication whether the proxy may also appoint further proxies,
9. Indication whether the power of attorney is revocable,
10. Signature of the principal or persons acting on behalf of the principal.

If the notification has been made according to the above requirements, the Company shall immediately confirm the notification to the principal.

If the notification does not meet the above requirements, the Company immediately informs the applicant about it, pointing to the deficiencies of the notification.

Lack of notification or notification made in violation of the above-mentioned requirements is considered when assessing the existence of a lawful authorization of the proxy to represent the principal at the General Meeting. It may be the basis for preventing or excluding a given person from participation in the General Meeting.

Each shareholder, including proxies, is obliged to enter the attendance list immediately after arriving at the General Meeting.

Shareholders will be allowed to participate in the Ordinary General Meeting upon presentation of an identity card, and proxies upon presentation of an identity card and a valid power of attorney granted in writing or in electronic form (in the latter case the proxy should present a printout of the power of attorney). Representatives of legal persons or organizational units without legal personality, to whom the act grants legal capacity, should additionally present current copies from the relevant registers, listing the persons authorized to represent these entities.

- e) and f) The Company does not provide for the possibility for the Company's shareholders to participate in the General Meeting using electronic means of communication and for shareholders to speak during the General Meeting using electronic means of communication.
- g) The Company does not provide for the exercise of voting rights by the Company's shareholders at the General Meeting by correspondence or by means of electronic communication.
- h) Each Shareholder entitled to participate in the Ordinary General Meeting has the right to ask questions regarding matters included in the agenda of the General Meeting.

### III. Date of registration of participation in the general meeting, according to Art. 402<sup>2</sup> point 3 of Commercial Companies Code

The date of registration of participation in the General Meeting is June 4, 2023.

### IV. Those entitled to participate in the General Meeting, according to Art. 402<sup>2</sup> point 4 of Commercial Companies Code

The following persons will have the right to participate in the Company's Ordinary General Meeting:

- a) who will be shareholders of the Company sixteen days before the date of the Ordinary General Meeting, i.e. on June 4, 2023 (registration date), and
- b) persons who submit a request for issuing a personal certificate of the right to participate in the Ordinary General Meeting in the entity keeping the securities account on which the Company's shares are registered, not earlier than after the announcement of convening the Ordinary General Meeting and not later than on the first weekday after registration of participation in the general meeting, i.e. on June 5, 2023.

It is recommended that the shareholders receive the above-mentioned issued certificate of the right to participate and take it with you on the day of the Ordinary General Meeting.

The Company determines the list of shareholders entitled to participate in the Ordinary General Meeting based on the list provided to it by the National Depository for Securities (KDPW) and prepared based on registered certificates issued by entities maintaining securities accounts confirming the right to participate in the general meeting.

Three weekdays before the date of the Ordinary General Meeting, a list of shareholders entitled to participate in the Ordinary General Meeting will be available for inspection at the Company's registered office. A shareholder may request that the list of shareholders be sent to him free of charge to the address for electronic delivery or by e-mail, providing the address to which the list should be sent.

**V. Information on the full text of the documentation and draft resolutions, according to Art. 402<sup>2</sup> point 5 of Commercial Companies Code**

Persons entitled to participate in the Ordinary General Meeting may obtain the full text of the documentation and draft resolutions to be presented at the Ordinary General Meeting at the Company's registered office at ul. Stargardzka 8, 54-156 Wrocław or on the Company's website at: [www.elektrotim.pl](http://www.elektrotim.pl), in the General Meeting tab.

**VI. Indication of the website where information on the General Meeting will be made available, according to Art. 402<sup>2</sup> point 6 of Commercial Companies Code**

The Company will make all information regarding the Ordinary General Meeting available on the Company's website at [www.elektrotim.pl](http://www.elektrotim.pl), in the General Meeting tab.

**Management Board of ELEKTROTIM S.A.**

President of the Management Board - Artur Więżnowski  
Member of the Management Board - Dariusz Kozikowski  
Member of the Management Board - Krzysztof Wójcikowski

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